

Date: April 14, 2025

Kind of Meeting: Regular

Where Held: LaFargeville Central School

Members Present:

Matthew Duffany

Mary Ford-Waterman

Members Absent:

Cortney Robinson

Matthew Timerman

Jada Walldroff

UNAPPROVED

Others Present:

Travis Hoover, Superintendent

Todd Burkner, Principal

Mindy Ortiz, Principal

Nicole Parliament, Business Manager

Michelle Papin, District Clerk

Mr. Matthew Duffany called the meeting to order at 6:36 p.m. Mrs. Mary Ford-Waterman made a motion, seconded by Mr. Matthew Timerman to approve the minutes of March 10, 2025. Motion is approved 5-0.

Approval of
Minutes

When an individual or group of individuals brings recognition above and beyond the normal course of business of the LaFargeville Central School District, the Board of Education will bestow on them a Board Commendation, which includes a certificate. With this proclamation also comes a place in the history of LCS as rendered in these meeting minutes.

Girls Varsity
Basketball Team
Commendation
Class D STATE
CHAMPIONS

The Board commendation was presented to the LCS Girls Varsity Basketball Team. The team earned the title of Frontier League Regular Season Champions, Frontier League Tournament Champions, Section III Champions, and 2025 NYSPHSSA Girls Class D STATE CHAMPIONS. Members of the team being honored were: Chloe Gafford, Morgan LaBow, Ella Porter, Kyras Tehoke, Jasey Lennox, Emeline Barton, Marlo Porter, Krysta Tehoke, Margie Barton, Elyza Smith, Ella Hunneyman, Aveline Hellings, Kendra Lennox, Sarah Sourwine and Elsie Duffany. The team was coached by Mr. Zackary Steiner, Mr. Bradley Barton and Mrs. Jennifer Barton.

There were no comments from visitors.

BE IT RESOLVED, that the LaFargeville Central School District Board of Education takes action to approve the proposed 2025-2026 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 2, 2025. Motion for approval by Mrs. Jada Walldroff, seconded by Mrs. Mary Ford-Waterman. Motion is approved 5-0.

Jeff-Lewis BOCES
Budget 2025-2026

Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist and two (2) candidates have been nominated to fill these vacancies. The term of office for three (3) vacancies is three (3) years (July 1, 2024 – June 30, 2027).

Jeff-Lewis BOCES
BOE Member(s)
Election

- Motion to cast one vote for Mr. Michael Kramer of Adirondack Central School, to fill one vacancy on the BOCES Board.
Yes votes: 5 No votes: 0
- Motion to cast one vote for Mrs. Jennifer Jones of Beaver River Central School District, to fill one vacancy on the BOCES Board.
Yes votes: 5 No votes: 0

UNAPPROVED

BE IT RESOLVED, that the LaFargeville Central School District Board of Education directs the District Clerk to cast one (1) ballot for each vacancy on its behalf for the candidates above receiving the most votes.

The following nominees will receive one vote each:

- Mr. Michael Kramer
- Mrs. Jennifer Jones

Motion for approval by Mr. Matthew Timerman, seconded by Mrs. Cortney Robinson.

Motion is approved 5-0.

Mrs. Cortney Robinson made a motion, seconded by Mrs. Jada Walldroff to approve the claims audit reports for February & March, as presented by Mrs. Mindy Ortiz, Claims Auditor. Motion is approved 5-0.

Mrs. Mary Ford-Waterman made a motion, seconded by Mr. Matthew Timerman to approve the CSE/CPSE recommendations, as presented by Mrs. Mindy Ortiz, CSE Chairperson. Motion is approved 5-0.

BE IT RESOLVED, that the LaFargeville Central School District, Location code 72211, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body. (See attached). Motion for approval by Mrs. Jada Walldroff, seconded by Mr. Matthew Timerman. Motion is approved 5-0.

Mr. Matthew Timerman made a motion, seconded by Mrs. Mary Ford-Waterman to rescind the following Spring Coaching Appointments, as recommended by the Superintendent. Motion is approved 5-0.

Name	Position	Coaching Certification	Fingerprint Clearance
Steven Hunter	Modified Softball	Teacher Coach	Yes
Hayley Valin		Yes	

Mrs. Jada Walldroff made a motion, seconded by Mrs. Cortney Robinson to appoint the following Spring Coaches, as recommended by the Superintendent. Motion is approved 5-0.

Name	Position	Coaching Certification	Fingerprint Clearance
Steven Hunter	Varsity Baseball	Teacher Coach	Yes
Hayley Valin		Yes	Yes
Connie Johnston	Modified Softball	Yes	Yes
Travis Davis		Yes	Yes
AnnMarie Pearson	Modified Baseball	Yes	Yes
Heidi McFadden		Yes	Yes

Mrs. Mary Ford-Waterman made a motion, seconded by Mrs. Cortney Robinson to approve the following substitutes, as recommended by the Superintendent. Motion is approved 5-0.

Name	Position	Rate of Pay	Fingerprint Clearance
James Hubbard	Sub. Cleaner	Min. Wage	Yes
Julia Bonisteel	Sub. Teacher	\$125.00/Day	Yes
	Sub. Teacher Aide	Min. Wage	
Madison Bauer	Sub. Teacher	\$115/Day	Yes
	Sub. Teacher Aide	Min. Wage	

Mrs. Cortney Robinson made a motion, seconded by Mrs. Jada Walldroff to approve the 2025-2026 Student Instructional Calendar. Motion is approved 5-0.

Jeff-Lewis BOCES
BOE Member(s)
Election

Claims Audit
Reports – February
& March

CSE/CPSE
Recommendations

Standard Workday
NYSLRS

Rescind Modified
Softball
Appointments
Hunter & Valin

Spring Coaching
Appointments
S. Hunter, H. Valin,
C. Johnston, T.
Davis, A. Pearson &
H. McFadden

Substitute
Appointments:
J. Hubbard
J. Bonisteel
M. Bauer

2025-2026 Student
Instructional
Calendar

UNAPPROVED

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mr. Matthew Timerman, seconded by Mrs. Mary Ford-Waterman. Motion is approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Elise Adams	Probation Period Began 09/01/2022	Elementary	09/01/2025

Tenure: Elise
Adams -
Elementary

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mrs. Jada Walldroff, seconded by Mrs. Mary Ford-Waterman. Motion is approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Mikaela Benny	Probation Period Began 09/01/2021	Elementary	09/01/2025

Tenure: Mikaela
Benny - Elementary

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mr. Matthew Timerman, seconded by Mrs. Mary Ford-Waterman. Motion is approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Claire Delaney	Probation Period Began 09/01/2021	Elementary	09/01/2025

Tenure: Claire
Delaney -
Elementary

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mrs. Courtney Robinson, seconded by Mrs. Jada Walldroff. Motion is approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Natalie Porter	Probation Period Began 09/01/2022	Science	09/01/2025

Tenure: Natalie
Porter - Science

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mrs. Mary Ford-Waterman, seconded by Mr. Matthew Timerman. Motion is approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Zackary Steiner	Probation Period Began 09/01/2021	Physical Education	09/01/2025

Tenure: Zackary
Steiner - PE

BE IT RESOLVED that the LaFargeville Central School District Board of Education, upon the recommendation of the Superintendent, takes action to approve the following Tenure Appointment, with effective date as listed below. Motion for approval by Mrs. Jada Walldroff, seconded by Mrs. Courtney Robinson. Motion approved 5-0.

Name	Effective Date	Tenure Area	Tenured Period to Begin
Kendra Walker	Probation Period Began 09/01/2021	Elementary	09/01/2025

Tenure: Kendra
Walker -
Elementary

Mr. Matthew Timerman made a motion, seconded by Mrs. Mary Ford-Waterman to authorize Watertown City School District to provide Health & Welfare Services for Non-Public Students in their District. Motion is approved 5-0.

Health Services -
WCSD

UNAPPROVED

Mrs. Cortney Robinson made a motion, seconded by Mrs. Jada Walldroff to accept the following retirement, with regret, as recommended by the Superintendent. Motion is approved 5-0.

Name	Position	Effective Date
Lori Phelps	Teacher Aide – 23 Years of Service	September 16, 2025

The following resolution was offered by Mr. Matthew Timerman, seconded by Mrs. Mary Ford-Waterman. Motion is approved 5-0.

RESOLUTION: TI Park Settlement

WHEREAS, Thousand Island Park has filed tax certiorari proceedings challenging the assessment on its property located at in the Town of Orleans for assessment year 2024; and

WHEREAS, Thousand Island Park has proposed settlement of all pending tax year challenges upon terms contained in the proposed “Stipulation of Settlement” attached as **Exhibit “A”**; and

WHEREAS, the Town of Orleans and the School District recommend the settlement; and

WHEREAS, the Board of Education is willing to settle all proceedings.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceeding, subject to attorney approval, in accordance with the terms of the proposed “Stipulation of Settlement” attached as **Exhibit “A”**.
2. This Resolution shall take effect immediately.

Mrs. Jada Walldroff made a motion seconded by Mrs. Cortney Robinson to approve the request from Andrew and Elisabeth Hutchinson, to allow their son, Kolton Hutchinson, to play modified boys lacrosse at Immaculate Heart Central for the spring 2025 season. Transportation will be provided by the parents. LaFargeville Central School agrees upon the \$300 fee associated with the combining of these teams. Motion is approved 5-0.

Mr. Travis Hoover, Superintendent gave the Board updates on the Capital Project.

- Contractors Summer Schedule
- Outside Doors
- Office Space

Mrs. Nicole Parliament, Business Manager and Mr. Travis Hoover Superintendent presented the 2025-2026 Budget and Property Tax Report Card to the Board.

Mrs. Mary Ford-Waterman made a motion, seconded by Mr. Matthew Timerman to adopt the 2025-2026 Budget. Motion is approved 5-0.

Mrs. Jada Walldroff made a motion, seconded by Mrs. Cortney Robinson to adopt the 2025-2026 Property Tax Report Card. Motion is approved 5-0.

The Board acknowledges receipt of the financial statements.

Mr. Todd Burkner, Secondary Principal, shared with the Board:

- Girls Basketball Team – State Champions
- Check In/Check out Trainings
- SOS Training – Freshmen
- Attendance Newsletter
- Matilda Musical
- Spring Sports Began
- Master Schedule
- Parent/Teacher Conferences

L. Phelps –
Retirement
9/16/2025

TI Park Settlement

Combining: Mod.
Lacrosse – K.
Hutchinson

Capital Project
Update

2025-2026 Budget
& Property Tax
Report Card
Presentation

Adopt 2025-2026
Budget

Adopt 2025-2026
Property Tax
Report Card

Financial
Statements

Admin. Report

UNAPPROVED

Mrs. Mindy Ortiz, Elementary Principal, shared with the Board:

- Check In/Check Out Trainings
- DPR Card
- CST Meetings
 - Tier 2
 - CST Referral Form
- Faculty Meetings
- Elementary Master Schedule
- Universal Screeners
- Parent/Teacher Conferences
- Grade Level/Team Meetings
- Gr. 3-8 CBT Testing Completed
- NYS Science Testing – Gr. 5-8 - May 1
- NYS Math Testing – Gr. 3-7 – May 8 & 9
- Summer School Recommendations

Mr. Travis Hoover, Superintendent, shared with the Board:

- JLSBA – Artificial Intelligence 101 – May 1, 2025 @ Jeff-Lewis BOCES – 6:00 p.m.

Mrs. Cortney Robinson made a motion at 8:00 p.m. to move to executive session for matters concerning collective negotiations, seconded by Mrs. Jada Walldroff.

Motion is approved 5-0.

Mr. Matthew Timerman made a motion at 9:54 p.m. to move from executive session, seconded by Mrs. Jada Walldroff. Motion is approved 5-0.

Mrs. Mary Ford-Waterman made a motion at 9:56 p.m. to adjourn the meeting, seconded by Mrs. Cortney Robinson. Motion is approved 5-0.

Michelle Papin
District Clerk

Admin. Reports

Supt. Report

To Exec.

From Exec.

Adjourn.